Internal Quality Assurance Cell (IQAC)

Notice and Agenda for the meeting to be held on 12th June 2021

10th June 2021

This is to inform all committee members that the meeting of IQAC, Christ College Pune will be held on 12th June 2021 at 4.00 pm in Google meet platform All are requested to make it convenient to attend the meeting .

The following agenda items shall be discussed at the meeting

- 1. To discuss on plan of action for the new academic year both on academic and administrative front in the light of pandemic
- 2. To discuss on initiatives for improving online teaching and innovations in the pedagogies
- 3. Any item with the permission of the chair
- 4. Vote of Thanks

Ms Deepa Sujith Coordinator,IQAC

Christ College -Pune

Dr(Fr) Sony J Chundattu Chairman ,IQAC

Christ College-Pune

Internal Quality Assurance Cell (IQAC)

The Minutes of the Meeting of IQAC held on 12th June 2021

14 June 2021

The following members were present for the meeting:

1. Dr (Fr)Sony J.Chundattu CMI

2. Ms Deepa Sujith Mark

3. Fr Joy Puthussery Hinsh

4. Dr Fr Francis Pudhicherry

5. Mr Joy George

6. Mr Joy Joseph Kokat

7. Dr Priya Wahab

8. Ms Leena Sanu

o. IVIS Leella Sallu

9. Mr Blesson James

10. Ms Puja Jindal

11. Mr Jagdish Salve

12. Mr Francis Jose

13. Mr Hector Andrade

14. Mr Joseph Bosco

15. Mr Rufus Samuel

The meeting began with prayer and the coordinator welcomed all to the meeting

The committee discussed on the plans for the current academic year and decided to continue the practice of framing the new academic calendar for the year, which will be subject to change as per government/university instructions due to the pandemic. The IQAC plan of action for the year was chalked out in the meeting .Suggestions to go on with online classes through, the existing G-suite account of the college was unanimously made by the members . It was decided that the committees and cells need to be revised the student representatives for the year to be added as and when the college starts functioning offline.

The Chairman pointed out the need of improving teaching learning methodologies used by faculty in online mode to generate interest in the students .The faculty members suggested to

organize a faculty development program focusing on online teaching tools that can enhance the interest of the students. The Chairman also suggested to incorporate few area focusing on the psychological well being and resilience also as it is very much needed in the present covid times It was decided that Mrs Leena Sanu and Mrs Deepa Sujith will identify the resource persons and with the help of the other faculty members of the committee the formalities for conducting the FDP will be planned out. It was decided that the FDP should be conducted online in the month of -----

The committee discussed about vaccination drives or ration drives that can be conducted in the campus as it is an essential activity and need of the hour to sensitize students and contribute towards the society To the suggestion put forth by Ms Leena Sanu, the NSS Coordinator and faculty member of the committee Dr Priya Wahab volunteered to initiate the program as soon as the college reopens through NSS unit

The coordinator thanked all those who were present and the meeting ended at 5 pm.

Coordinator

Chairman

Principal Carmel Vidya Bhavan Trust's Christ College, Pune.

Internal Quality Assurance Cell (IQAC)

The Notice and Agenda for the meeting to be held on 17 th October 2021

12th Oct 2021

A meeting of the IQAC members is scheduled to be held on 17^h September 2021 at 1.30 p.m in conference room. Request you to please make it convenient to attend the meeting.

Following agenda items shall be discussed:

- 1. To discuss on the plans for reopening of college in the offline mode after pandemic
- 2. To discuss on the conduct of orientation program for students
- 3 To discuss on organizing a workshop focusing on the new format of AQAR
- 4. Any item with the permission of the chair.

Ms Deepa Sujith Coordinator, IQAC Christ College -Pune

Dr(Fr) Sony J Chundattu Chairman JOAC

Christ College-Pune

Internal Quality Assurance Cell (IQAC)

The Minutes of the Meeting of IQAC on 17 th October 2021

19th Oct 2021

The following members were present for the meeting:

1.Dr (Fr)Sony J.Chundattu CMI

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- 2. Ms Deepa Sujith
- 3. Fr Joy Puthussery Africa.
- 4. Dr Fr Francis Pudhigherry
- 5. Mr Joy George
- 6. Mr Joy Joseph Kokat
- 7. Dr Priya Wahab
- 8. Ms Leena Sanu
- 9. Mr Blesson James
- 10. Ms Puja Jindal
- 11. Mr Jagdish Salve
- 12. Mr Francis Jose
- 13. Mr Hector Andrade
- 14. Mr Joseph Bosco
- 15. Mr Rufus Samuel

The meeting began with prayer and the coordinator welcomed every member to the meeting and read out the minutes of the last meeting which was resolved to be confirmed.

The chairman informed the cell to chalk out plan for reopening of the college as there are chances of offline classes happening in November .The committee also decided to arrange for an online orientation program for the students as soon as it opens so that all students irrespective of those who are vaccinated can attend that .

Discussing with regard to the filling of AQAR for the past year Mr Blesson James raised concern on the change in format and the faculty members of the committee suggested for a

The coordinator suggested to initiate webinars and workshops for students as that is the only possibility in the present scenario. It was decided to connect with colleges, enter into MoUs and collaboratively conduct seminars. Coordinator informed that an MoU with Rajagiri College Kerala is in its process for conducting various activities and she mentioned about an expected webinar in association with them soon

Mr Blesson James raised the point that as per IQAC plan of action for the year when students were less in campus ,it was expected to maintain and enhance the eco system and promote sustainable development for which he requested the support of management .Fr Joy who is also the Chairman listed out the new initiatives the management has taken up for maintaining a balanced ecosystem and ensuring natural coexistence. Ms Puja Jindal then suggested some practices to eliminate E-Waste from campus for which the chairman suggested to have some MoUs with registered agencies and assigned her only to work on it

The Chairman intimated the management decision to install interactive panels in classrooms as an initiative of making classrooms ICT enabled and informed about the plan for training session to be conducted for faculty soon

Speaking on Alumni engagement ,it was suggested by the committee to plan for an alumni meet if possible in the month of December for which Mr Blesson James the Faculty coordinator of alumni association agrred to work on it and expressed hope to organize it in the third or fourth week of December

The coordinator proposed the vote of thanks and the meeting ended at 2.30 p.m.

Coordinator

Chairman

Principal Carmel Vidya Bhavan Trust's Christ College, Pune.

Internal Quality Assurance Cell (IQAC)

The Notice and Agenda for the meeting to be held on 14th March 2021

7th March 2021

This is to inform all committee members that the meeting of IQAC, Christ College Pune will be held on 14th March 202a at 4:00 pm. All are requested to make it convenient to attend the meeting.

The following Agenda items shall be discussed at the meeting:

- 1. To review AQAR
- 2. To discuss on Incubation Center
- 3. To discuss on Industry Academia Initiatives
- 4. To decide on acceleration of Rural Entrepreneurship Development Cell
- 5. Any item with the permission of the chair
- 6. Vote of Thanks

Ms. Deepa Sujith

Coordinator, IQAC

Christ College-Pune

Dr (Fr) Sony J Chundattu

Chairman, IQAC

Christ College-Pune

Internal Quality Assurance Cell (IQAC)

The Minutes of the Meeting of IQAC on 14th March

17th March 2022

The following members were present for the meeting:

1. Dr (Fr) Sony J. Chundattu

2. Ms Deepa Sujith

3. Fr Joy Puthussery

4. Mr George Joseph 5. Mr Joy George

6. Dr Priya Wahab

7. Ms Leena Sanu

8. Mr Blesson James

9. Mr Jagdish Salve

10. Mr Francis Jose

11. Mr Ferdinand Bunyan

12. Mr Hector Andrade

13. Mr Joseph Bosco

14. Mr Rufus Samuel

15 · Ms. Puja Jindal The meeting began with prayer .The coordinator welcomed every member to the meeting. The committee resolved that minutes of the previous meeting be confirmed and approved.

The committee reviewed the two AQARs submitted and analysed the strengths and shortcomings .It has been noted that the pandemic had disrupted the regular activities ,yet the college has strived to make teaching learning and other activities happen in online mode as effectively as possible.

The coordinator pointed out that the college has constituted rural entrepreneurship cell which has to be accelerated and suggestions were given by Mr Hector Andrade about areas in rural sector that students can explore for entrepreneurship .The cell need to conduct activities boosting the confidence level of students and arrange sessions with young entrepreneurs.

Regarding industry academia initiatives that college plans to conduct, to bridge the gap between industry and academics Chairman requested industry experts in the committee to connect with corporates and arrange programs and talks with people from industry to make the requirements of industry known to students.

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Internal Quality Assurance Cell (IQAC)

The Notice and Agenda for the meeting to be held on 14th May 2022

13th May 2022

This is to inform all committee members that the meeting of IQAC, Christ College Pune will be held. on 14 th May 2022 at 1.30 p.m in conference room All are requested to make it convenient to attend the meeting.

The following Agenda items shall be discussed at the meeting

- 1. To discuss and update on the activities and initiatives conducted so far to the new Principal and gain his feedback and suggestions
- 2. To discuss on new requirements to be met as part of quality improvement and holistic development programs for students
- 3. Any item with the permission of the chair.

4. Vote of thanks

Ms Deepa Sujith

Coordinator, IQAC

Christ College-Pune

Dr.(Fr) Arun Antony Chully CM

Chairman, IQAC

Internal Quality Assurance Cell (IQAC)

The Minutes of the Meeting of IQAC on 14th May 2022

16th May 2022

The following members were present for the meeting:

- 1. Dr (Fr) Arun Antony Chully (mountain)
- 2. Ms Deepa Sujith
- 3. Fr Joy Puthussery Puth
- 4. Dr Fr Francis Pudhigherry
- 5. Mr Joy George
- 6. Mr Joy kokatt
- 7. Dr Priya Wahab
- 8. Ms Leena Sanu 🥱
- 9. Mr Blesson James
- 10. Ms Puja Jindal
- 11. Mr Jagdish Salve
- 12. Mr Francis Jose
- 13. Mr Hector Andrade
- 14. Mr Ferdinand Bunyan,
- 15. Mr Joseph Bosco
- 16. Mr Rufus Samuel

The meeting began with prayer .The coordinator welcomed every member to the meeting. The committee resolved that minutes of the previous meeting be confirmed and approved.

- 1. To discuss and update on the activities and initiatives conducted so far to the new Principal and gain his feedback and suggestions
- 2. To discuss on new requirements to be met as part of quality improvement and holistic development programs for students
- 3. To discuss on the collection of feedback from various stake holders and its analysis

In the light of new principal being taken charge of ,the coordinator has given a brief insight into the activities conducted so far and the working of IQAC till date in which she has covered about

all the initiatives conducted for quality enhancement and also listed out the immediate action plans as follows

List of activities and events conducted from 1st June 2021 till date:

- 1. FDP on 'Redefining classroom experience emotional and digital well being during covid times' (IQAC, 28th June 2nd July 2021)
- 2. Two day National Workshop on AQAR guidelines (IQAC, 19th-20th Nov 2021)
- 3. National webinar on 'Gender equality today for a sustainable tomorrow' (IQAC in collaboration with NSS, 8th March 2022)
- 4. Workshop on Sustainable Development Goals (in collaboration with Rajagiri, 17th Dec 2021)
- 5. Webinar on career guidance (as alumni engagement activity, 12th Feb 2022)
- 6. International Webinar on 'Design your life, transform through entrepreneurship' (Dept of Management, 8th March 2022)
- 7. Workshop on 'Human Values and Professional Ethics' (NSS, 23rd March 2022)
- 8. University level workshop on 'Pathways to attain gender equality' (NSS/SPPU, 22nd March)
- 9. Orientation for students
- 10. Guest lectures and activities by various departments
- 11.2 MoUs with Rajagiri College and Threco Recycling Company
- 12. Green audit and Gender audit conducted
- 13. IQAC general body meeting (14th March 2022)
- 14. Alumni meet (19th Dec 2021)
- 15. Research series publication 'Higher Education Opportunities and Challenges'

Further action Plan for the academic year

- 1. Administrative training programme/FDPs
- 2. Add on course 2 for each department
- 3 Career guidance /softskill development sessions by departments
- 4 Remedial classes for slow learners

The new Principal has shared his views and vision of quality improvement and suggested activities and events to be organized department wise hereafter to involve more student participation and better streamlining of quality enhancement initiatives. He mentioned about plan for Department level fests to be conducted in the coming months and the need of recommencing sports and cultural activities for students, which was held off for the past two years due to pandemic. He also suggested to identify areas of weakness and work on for improvements as soon as possible

Discussing on the feedback to be collected from students and other stakeholders , it was resolved to generate google forms to get feedback to ensure more freedom and maintain transparency and confidentiality . The committee noted that there will be a genuine data received in such case and further analysis can be done for improvements. It was decided that the form should be prepared as mentioned in the NAAC guidelines ,especially including the points

covered in student satisfaction survey. The committee entrusted the faculty members to make an apt feedback form satisfying all the requirements as aforesaid and get the support of system administrator if required to do the same

The coordinator thanked all those who were present and the meeting ended at 3.00p.m

Coordinator

Chairman

workshop or seminar which would help the staff in understanding better about the documentation and data filling. The chairman then suggested to work on conducting a national level workshop in offline mode and entrusted the coordinator to find out some collaborations and arrange it as soon as possible. It was then suggested to discuss with IQAC cluster India and if possible associate with them in organizing the workshop

Coordinator

Chairman*



CARMEL VIDYA BHAVAN TRUST'S

CHRIST COLLEGE - PUNE

(Affiliated to the Savitribai Phule Pune University)
ID-No. PU/PN/ASC/269/2007, College Code-829
26/4A, Sainikwadi, Vadgaon Sheri, Pune 411 014.
Accredited by NAAC with 'B+' Grade

Ref. No. CCP/7/4/A/2021 Internal Quality Assurance Cell (IQAC)

The Notice and Agenda for the meeting to be held on 27th November 2021

20th Nov 2021

This is to inform all committee members that the meeting of IQAC, Christ College Pune will be held. on 27 th November 2021 at 1.30 p.m in conference room. All are requested to make it convenient to attend the meeting.

The following Agenda items shall be discussed at the meeting

- 1. To discuss on AQAR submissions for the academic year 2019-20 and 2020-21
- 2. To discuss on webinars and online workshops for students through collaborative initiatives
- 3. To discuss on initiatives for maintaining eco friendly campus and promote sustainable development
- 4. Any item with the permission of the chair.
- 5. Vote of thanks

Ms Deepa Sujith Coordinator, IQAC

Dr(Fr) Sony J Chundattu Chairman ,IQAC

Internal Quality Assurance Cell (IQAC)

The Minutes of the Meeting of IQAC on 27th November 2021

29th Nov 2021

The following members were present for the meeting:

1.Dr (Fr)Sony J.Chundattu CMI

2. Ms Deepa Sujith

3. Fr Joy Puthussery House

4. Dr Fr Francis Pudhickorry

5. Mr Joy George

6. Mr Joy Joseph Kokat

7. Dr Priya Wahab

8. Ms Leena Sanu

9. Mr Blesson James

10. Ms Puja Jindal

11. Mr Jagdish Salve

12. Mr Francis Jose

13. Mr Hector Andrade

14. Mr Joseph Bosco

15. Mr Rufus Samuel

The meeting began with prayer .The coordinator welcomed every member to the meeting and read out the minutes of the last meeting .It was resolved that minutes of the last meeting be confirmed and approved.

The coordinator pointed out the NAAC notification for filling of AQAR which was kept pending due to closure of colleges and online classes The Chairman then urged IQAC team to immediately start the process of data collection and start filling AQAR for 2019-20 and complete the process by December and start for the next year in January